

19/03357/0000L

FOR OFFICE USE ONLY

Date received	Fee paid	Date to - Police Licensing Licensing Standards Fire Environmental Health	Reply	Objectors	Date of Event	Date Granted/ Refused
11/11/19	£10 Pd	✓ 7/11			1/2/20	

web 15/11



**SCOTTISH BORDERS LICENSING BOARD**  
Licensing (Scotland) Act 2005

SCOTTISH BORDERS COUNCIL

- 6 NOV 2019

LICENSING UNIT

**Application for occasional licence**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

**1. LICENCE DETAILS (see note 1)**

Premises licence number (if applicable)\*

Personal licence number (if applicable)\*

Name of voluntary organisation (if applicable)\* **BEERWICKSHIRE HUNT.**

*\*please ensure you indicate one of the above*

**2. PERSONAL DETAILS**

TITLE (delete as appropriate): ~~Mr~~ Mrs ~~Miss~~ Ms Other (please state)

Surname

**CULHAM**

Forenames

**Philippa (Pippa) J.**

DATE OF BIRTH

Day

Month

Year

[REDACTED]

ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSE

[REDACTED]

Post Town

[REDACTED]

Postcode

[REDACTED]

<b>TELEPHONE NUMBERS</b>	
Daytime	
Evening	
Mobile	

<b>FAX NUMBER</b>	
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<b>E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)</b>	
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**3. THE PREMISES**

**Description of premises**  
*(in particular, if there is more than one room to be used for your event, please indicate if the bar is to be located in a separate room from that which your event will take place; if you propose to use a marquee, other temporary structure or outside areas, please also provide measurements)*

MANDERSTON. HOUSE.

**Description of activities to be carried on in the premises**  
*(please give as much information about your event as possible ie. approx numbers attending; stewarding arrangements and numbers; full description of entertainment ie. live band, amplified music)*

approx 260 people, reels, disco, breakfast.  
(free) casino.  
please contact [redacted]  
(if unable to contact MRS. CULHAM)

**Full postal address of premises which this application refers to**  
*(please ensure this section is complete including postcode)*

Manderston  
DUNS. TD11

**4. DATE/DURATION OF LICENCE (MAXIMUM 14 DAYS – see guidance notes)**

Sat. 1st Feb 2020.



5. Is alcohol to be sold on & off the premises YES/NO\* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-\* delete as appropriate

Times for sale of alcohol for consumption on premises

10.30 - 2.30 ~~pm~~ -  
pm am

Times for sale of alcohol for consumption off premises (this section should be completed if you wish attendees of your function to be able to carry alcoholic drinks outside during the event, up to 10.00pm)

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises (ie. set up in advance of the event/clearing up afterwards/any activities to take place where no alcohol will be sold)

Set up Thursday. Bar together on Sat 1st.  
House cleared Monday 5.00am.

### 6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed) \*please indicate clearly

Ages of children or young persons permitted entry (children are 0-15 years young persons 16 & 17 years) - please give approx numbers expected for each if possible)

Times at which children or young persons permitted entry (please specify if you wish different times to apply for children as opposed to young persons)

Parts of premises to which children or young persons permitted entry

(ref Q3 above - ie. only the function room and access to toilet facilities or not in the immediate vicinity of the bar area)

### 7. CHECKLIST

Please tick yes

Made or enclosed payment of the fee for the application

### 8. Signature and declaration by applicant (see note

#### 3) DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature

Date

15th NOV 2019

## NOTES

1. **Section 56 of the Licensing (Scotland) Act provides that only:**
  - The holder of a premises licence;
  - The holder of a personal licence; or
  - A representative of any voluntary organisation**is eligible to apply for an occasional licence**
  
2. **Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry**
  
3. **Data Protection Act 1998**  
**The information on this form may be held on an electronic register which may be available to members of the public on request.**
  
4. **Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI**  
**<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>**
  
5. **Please return the completed application form and £10 fee to the Licensing Unit, Regulatory Services - Legal and Licensing, Scottish Borders Council, Council Headquarters, Newtown St Boswells TD6 0SA. Cheques should be made payable to 'Scottish Borders Council'.**
  
6. **Should you require to check the status of your application please feel free to contact the Licensing Unit on 01835 826662/826699 or by e-mail [liquorandlicensing@scotborders.gov.uk](mailto:liquorandlicensing@scotborders.gov.uk). Licences will normally be issued 7-10 days prior to the event date.**
  
7. **If you require assistance or advice on the completion of the application form, please contact the Licensing Unit via the above postal address, e-mail address or telephone.**